

FAQs and Instructions for the Data Sheet

1 What if the form isn't big enough?

If there isn't enough room, use additional sheets. Please make it legible.

2 What is the start date?

This is usually the date of the meeting at which the person was elected.

3 What does "Appointed or elected" mean?

ELECTED: The Board members are elected at a meeting of the CA members called for that purpose. **APPOINTED:** The Board members are decided on at a founding meeting for which a notice was not sent to all party members in the electoral division; or if the elected Board wants to fill a vacancy on the Board without having a meeting of all the members, provided the CA's Constitution allows it, the elected Board may appoint more Board members.

4 Does a Board member have to be a member of the Party?

Yes. The Board members are required by s.10.3.4 of the Party's Constitution to be members of the Party.

5 Can someone join the Party right before getting elected to the Board?

Yes. New members of the Party have to be approved by the Executive Council but this can be done after your meeting. You should allow the new Board member to join the Party on the spot if they have not already joined.

6 Do all the Board members have to be eligible to vote in Alberta?

No. A CA Board member does not have to be eligible to vote in Alberta unless the CA Constitution requires it. However, to become a Party member, a person needs to be 16 or older and ordinarily resident in Alberta.

7 Do all the Board members have to live in the constituency?

No. Unless the CA's own Constitution says otherwise, Party members who live in other constituencies may be on a CA's Board. At least two-thirds of the Board members must be residents. If this requirement is difficult for your CA to satisfy, speak to Susan Stratton to determine the best course of action.

8 Who has to sign this Data Sheet?

Each Board member should complete their own details – legibly please – and sign their name. A person's signature shows that they have consented to be on the Board.

9 Can someone be elected to the Board if they are not at the meeting when the vote is held?

Yes, as long as the CA's own Constitution doesn't prevent it. The Board member still has to send in a signed Data Sheet. They can send in their own sheet separately from the others if that is more practical.

10 Can someone vote by proxy if they can't make it to the meeting?

No, the CA Constitution will not allow this.